

The PolicyTracker Public Sector Spectrum Conference

APRIL 21-22 2009
REGISTRATION FORM

For further advice call our
booking hotline on
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Complete the form below and fax back to +44 (0)20 7099 1677 or post to PT Publishing Limited,
Sunnyhill House, 3-7 Sunnyhill Rd, SW16 2UG, London, UK. You can also register and pay online at www.policytracker.com

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	STANDARD PRICE	PRICE FOR POLICYTRACKER SUBSCRIBERS AND SELECTED ORGANISATIONS#	QUANTITY	TOTAL
Course fees				
Early bird price (up to March 13 2009)	£695	£595		
Standard registration fee (March 14 2009 onwards)	£795	£695		
Special offer for first PolicyTracker subscription				
<i>Non-UK businesses</i> * Public Sector conference delegate pass and PolicyTracker electronic edition (up to 5 users; 5 PDFs; and web access)	£1495	N/A		
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* To qualify for VAT exemption subscribers in the EU must enter their VAT registration in the form above

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HOW TO PAY

- Pay and register online at www.policytracker.com
- I enclose a cheque /postal order payable to PT PUBLISHING LIMITED (Unfortunately no post-dated cheques can be accepted)
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c) I would like to pay by bank transfer: our IBAN address is GB 43 NW BK 602129 55531334 Swiftcode: NWBKGB2L

For further information contact PT Publishing on +44 (0)20 7100 2875 or louise.carlin@policytracker.com

Terms and Conditions

Delegate Fees: The standard delegate fee for the two day conference is £800. Delegates are responsible for the payment of their own accommodation and all other expenses incurred within the venue, expect lunch on 21 and 22 April, which is provided. All delegate fees must be paid by the due date stated on the invoice. All bookings are provisional and will only be confirmed once payment has been received. Policy Tracker (the organisers) reserve the right to reallocate places if full payment has not been received.

Cancellations: Cancellations received in writing up to 14 days before the start of the event will be refunded in full less an administrative charge of 10% (+ VAT where relevant). We are unable to refund cancellations received 14 days or fewer prior to the start of a conference. However, in such cases and at the organisers' discretion, a place may be offered at a later event. Delegate substitutions may be made at any time, though confirmation of any changes must be received by email, fax or post prior to the start of an event.

Non-attendance: In the event of non-attendance, full delegate fees will remain payable and no refunds will be made.

Changes to Programme or Venue: The organisers reserve the right to make changes to or cancel a published conference due in part or in full to unforeseen circumstances or insufficient numbers. In such circumstances, all reasonable efforts will be made to notify delegates of any necessary changes in good time and if necessary to reschedule or to relocate the event. Delegates will be entitled to a refund of the delegate fee if the conference is cancelled or is changed to a date or location which is not acceptable to the delegate. The organisers will have no liability to delegates for damages of any nature arising from the cancellation of a conference or from a change in its date, its location or its speakers.

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